



ENROLMENT CONTRACT

amongst

North Angelos Christian College
(the school)

And

1. Parent/Guardian:

ID/Passport No:

2. Parent/Guardian:

ID/Passport No:

Name of Learner

Grade registered for:

Anything the school should know about? :

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1. ACKNOWLEDGEMENT, COMMITMENT AND ADHERANCE TO THE VALUES, EDUCATIONAL METHODS, ETHOS AND MISSION OF THE SCHOOL BY PARENTS.

- 1.1 The parents acknowledge and accept that the school is acting as experts in education, and that the School has developed its own distinctive values, ethos, educational philosophy and pedagogical methodology. By enrolling the learner in the school, the Parents bind and commit themselves and the Learner to uphold and respect the Christian ethos, values, educational methods, ethos, traditions, philosophy, history and mission of the school, as articulated on the School's website, mission statement, rules and /codes of conduct from time to time.
- 1.2 If at any time the Parents are of the view that the Christian ethos and values, educational methods, mission, ethos and objectives of the school are incompatible with those of the Parent or the Learner, the Parents undertake to withdraw the Learner from the school subject to the terms and conditions of this Contract and the best interest of the child.
- 1.3 The Parents undertake that they will, and procure that the Learner will, respectfully adhere to and /or participate in all School activities that may include any and all religious and /cultural practices established by the school as a means of giving expression to its values, ethos and mission. If the Parents and /or the Learner conduct themselves in a manner inconsistent with, or that fails up to uphold, such values, ethos and mission, the school shall be entitled to terminate this Contract.
- 1.4 The Parties undertake in favour of one another to display and exercise good faith to each other in giving effect to the terms of this Contract and to use their respective reasonable endeavors to do all such things (and procure and doing of all such things) as may reasonably be required to give effect to the terms and intended purpose of this Contract and to uphold the rights and enforce the obligations and of any Party under this Contract.

2. PARENT'S OBLIGATIONS

- 2.1 It is compulsory that parents supply the learner with all required textbooks and stationery. Learners will not be allowed in the classroom from the first day of school without all prescribed textbooks and it is to be noted that a learner will be greatly disadvantaged if they do not have the proper stationery.
- 2.2 The parents will inform the school in writing, prior to admission and enrolment, of any special educational needs of the Learner known to you.
- 2.3 In order to fulfil the school's obligations, the school needs the Parents co-operation without detracting from any specific obligation contained in this Contract, the Parents are required to: fulfil the Parents' own obligations under these term and conditions, encourage the learner in his or her own studies, give appropriate support at home, keep the school informed on matters which affect the Learner; maintain a courteous and constructive relationship with school staff; and attend meetings and otherwise keep in touch with the school where the Learner's interest require the Parent to do so.

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2.4 Subject always to applicable law, applicable to the School, the Head of the School may, if it is justifiable to do so and after following due process, require the Parents to remove or may suspend or expel the Learner if the Parents' behavior is in the reasonable opinion of the Head of school so unreasonable as to affect the progress of the Learner or another learner (or other learners) at the School or well-being of the School staff or bring the school into disrepute.

2.5 When the Head of the School contemplates the possibility of removal and expulsion of a Learner's best interest and the right to a basic education.

2.6 The School rules set out examples of offences likely to be punishable by suspension or expulsion. These examples are not a closed list and a Learner may be expelled or suspended for offenses which are not included in these examples. In particular, the Head of School may, subject to applicable law, decide that suspension or expulsion for a lesser offense is justified where there has been previous misbehavior by the Learner, other circumstances of the case otherwise justify such action.

3. GENERAL OBLIGATIONS OF THE SCHOOL

3.1 The admission and enrolment of learners to the School is at the sole discretion of the School who may grant the Learner admission to the School and may grant temporary or provisional enrolment to the School subject to such further terms and conditions which the School may impose. The School may, after following due process, cancel enrolment in accordance with the Rules.

3.2 While the Learner remains a pupil of the School, the School undertakes to exercise reasonable skill and care in respect of their education and welfare. This obligation will apply during school hours and at other times when the Learner is permitted to be on School premises or is participating in activities organized by the School.

3.3 Unless the Parents write to the School in advance with the specific purpose to withhold their consent, the Parents' consent to the Learner:

3.3.1 taking part in supervised School activities. These may include contact sports and sports or activities with some risk of physical activity.

3.3.2 travelling to supervised School activities that place outside of School Premises.

3.3.3 The school will take reasonable care to avoid loss, damage, injury or death to the Learner. The School will not be responsible for any loss, damage, injury or death that result from the Learner taking part in any School activities.

3.3.4 The school shall monitor the Learner's progress at the School and produce regular reports. The School will advise the Parents if the school has any concern about the Learner's progress, but the school does not undertake to diagnose any learning disability or other condition: a formal assessment by a professional trained to do that e.g. Psychologist/occupational or speech therapist, can be arranged either by the Parents or by the School at the Parents' expense.

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3.4 The Parties take cognizance of the limitations of the School's Physical environment, facilities and resources which limit its ability to provide high quality education to Learners with Special Educational Needs, (whether due to neurological barriers, hearing impairments, visual barriers, physical barriers, behavioral, physiological or emotional barriers or any other medically assessed need, to the extent that, in reasonable opinion of the School, in their capacity as professionals and experts in education and after following due process, the School cannot, or can no longer, provide adequately for the Learner's special needs, the School may no longer offer enrolment with the School or may cancel this Contract.

4. DISCLAIMERS AND INDEMNITY

- a. The School does not take any responsibility for any theft or loss of, damage or destruction to any property of whatever nature (including School clothing, sporting and IT equipment, books, or any other personal possessions) brought on the School Premises by the Learners/s unless the School or staff are in physical possession of that property and damage occurs to that property either because:
- b. the School or its Staff treated the property as their own; or
- c. the school or its staff did not exercise the degree of care, diligence and skill that can reasonably be expected of a person responsible for managing property belonging to another person, when handling, safeguarding or using property.
- d. The Parent indemnifies and holds harmless the School, The Board and The Head of the School and the employees as well as their authorized agents and/representatives against actions, proceedings, claims, demands, liabilities, losses and reasonable costs and expenses whatsoever in respect of, or in connection with damage or loss to property, real or personal, injury to persons, including injury resulting in death, arising out of or a consequence of the Learner's enrolment at the School, save that the School shall be liable and liability will not be excluded under this clause, in respect of loss of occasioned by gross negligence and/or wilful misconduct attributable to the School, the Board, the Head of School and the employees as well as their authorized agents and/or representatives.
- e. Unless you expressly notify us in writing to the contrary, you consent that the Learner/s participating, under proper supervision, both in and outside the School, in sports and other activities (Including contact sports) which may entail some risks of physical injury, as well as the Learner travelling to and participating in School activities and programs outside the School. Subject to the School taking reasonable care to avoid harm and save for any gross negligence on the part of the School, its employees or agents, the School is not responsible for loss or damage resulting from such sports, activities or programmes and you indemnify the School against any claims in that regard.

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This clause has been drawn to my attention and I confirm that I understand and accept its legal consequences.

Parents 1	Parent 2	Person/Company responsible for Account

5. ACCEPTANCE AND FEES

5.1 An offer of a place for a learner at the School is accepted by the Parents signing this Contract and paying all the associated fees in full.

- Registration Fee or re-Registration fee
- Book Fee
- School Fees
- Any other fee where the School has notified the parents through our communication platforms.

5.2 If, after entering into this Contract the Learner does not take up their place at the School (except in the case of death or long term hospitalization), the Registration Fee will be none refundable. Only any School fees paid in advance will be legible for a refund.

5.3 If the Learner does take up with the School, the Registration Fee will form part of the general funds of the School. The school will be entitled to use the fee where needed to ensure quality education. All outstanding amounts of the previous years must be settled, otherwise the Registration for the following year will be used for the outstanding amount and the learner may forfeit its place in North Angelos Christian College.

6. PAYMENTS OF FEES

6.1 The parents, jointly and severally, have absolutely responsibility for the payment of any Fees applicable to the Learner attending the School. The parents also acknowledge that fees are payable in advance. Any fee or other amounts of money owing by the Parents to the School not paid before the due date could bear interest at the maximum rate of interest for incidental credit prescribed from time to time in terms of NCA, or at such lesser rate as the School determines from time to time in its sole discretion.

6.2 Parents acknowledge that a Letter of Demand (Acknowledgement of Debt) showing the amount owing by the parents of the Third Party to the School shall be rebuttable proof that the said amount is due, owing and payable. Where the quantum of the School's claim is thereafter disputed by the Parents or the Third Party, the Parents or the Third Party shall bear the onus of proving that such amount is not owing and/or due and/ or payable.

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6.3 School Fees can be paid as follows:

Grade 0-11 Learners	School Fees must be paid over 12 months (January to December)
Grade 12 Learners	School Fees must be paid over 11 months (January to November)
Up-Front Payments	The full amount must be paid before the 31 st of January yearly. A discount of 5% will be granted for fees paid full for each individual child/or siblings.
NB! Please note: Under no circumstances will students be permitted to attend optional tours, courses, workshops unless all fees are paid in full, even if special arrangements have been made with the finance department of the school. This includes Student/Student in Grade 12 who will not be entitled to attend the Matric Dance. <i>There is a re-registration fee that is due each year, payable should the Student return to North Angelos Christian College the following year. Re-registration money will be used to recover unpaid fees should school fees fall behind – that will cancel the re-registration.</i>	

6.4 If a student/Students is/are withdrawn during the academic year, one full month's notice must be given to North Angelos Christian College in writing, failing which fees in lieu of notice will be charged.

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6.5 Any arrangement with the Finance Department regarding payment of school fees must be done in writing and must be approved by the Business Manager.

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7. SOCIAL MEDIA, MEDIA AND INTERNET USE BY PARENTS AND LEARNERS THAT IMPLICATES OR CONCERNS THE SCHOOL

The Parents undertake that they shall not, and will not procure that the Learner shall not,

- a. Engage in any media, online communication activities or any other communications in the public domain that, if linked to the School:
- b. Could have an adverse impact on its reputation or public image, or involve it in a public controversy; or
- c. are in breach of the School's policies, ethics, mission and values.
- d. disclose the personal details of the School's employees, other Parents and/or learners;
- e. disclose any confidential information relating to the School, including any surrounding disputes.
- f. raise, allude to or publicize any disputes or grievances pertaining to the School or any of its employees, other Parents on social media, internet, blog posts/or any other media without first having raised such dispute or grievance, and without first having endeavored to resolve it, in good faith.

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8. LEARNER IMAGES AND VIDEOS

14. 1 Close circuit television and other camera and/or surveillance equipment (covert and overt) may be used at the School's premises or in specific workplaces, to promote workplace loss control, safety, and security of life and property. Parents/Guardians specifically consents hereto and also agrees that visual and other electronic material obtained in this fashion may be used as exhibits by the School should this be deemed by it to be appropriate.

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DECLARATION:

I/we, the undersigned, do hereby declare that i/we have read and understood this Contract, including the Policies of the School.

SIGNED at _____

DATE

PARENT

SIGNED at _____

DATE

PARENT

ACCEPTED BY THE SCHOOL AT

DATE

**ON BEHALF OF NORTH ANGELOS
CHRISTIAN COLLEGE**

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